

WELCOME LETTER

Dear Students and Parents,

Welcome to Washington Elementary School. This handbook has been prepared for you to use as a reference for important school information.
Working together

- x Spaghetti straps
- x Any clothing torn, cut at the seam, frayed, or with shredded hems
- x Clothing, buttons, or jewelry with slogans advertising illegal substances, obscene, or sexually explicit language or graphics
- x Hoop or hanging jewelry that can be tangled or pulled

Students out of dress code will need to change into appropriate clothing at the beginning of the day and change back before going home. They will also serve a lunch detention.

Phasein Period for Uniforms

New students to Washington Elementary will have a phase-in period of two weeks from start date to transition to uniforms.

Spirit and Casual Day(s)

Spirit days: Spirit Days are days that students ~~not~~ dress down in school appropriate clothing. Students may choose to wear their uniform on this day. These may include special occasions or Dress Down for a Dollar days. All special days will be announced beforehand.

COMMUNICATION

Site Council

The School Site Council serves in an advisory capacity to the school in the planning, development and assessment of the school's educa-

- x Keep your food on your tray.
- x KYHFOOTY – Keep Your Hands, Feet & Other Objects To Yourself.
- x Touch and eat your food only
- x Ask permission to leave your seat

Playground Expectations

- x Follow adult directions the first time they are given
- x Use positive language.
- x Be Kind and Include others.
- x Keep it clean.
- x Take ownership of actions
- x Line up when the whistle blows

- x KYHFOOTY - Keep Your Hands, Feet & Other Objects To Yourself.
- x Stay in the designated area.
- x Use equipment appropriately.

Walkway Expectations

- x Hold doors for others.
- x Quiet voice
- x Calm behavior
- x Walk to the right and keep it tight
- x Walk with a purpose directly to your destination

- x KYHFOOTY - Keep Your Hands, Feet & Other Objects To Yourself.
- x Use walking feet

Bathroom Expectations

- x Honor privacy.
- x Quiet voice.
- x Flush, wash, dry, goodbye.
- x Report unsafe conditions.
- x KYHFOOTY - Keep Your Hands, Feet & Other Objects To Yourself.
- x Keep it clean.

Dismissal Areas Expectations

- x Follow directions the first time they are given
- x Use a Quiet Voice.
- x Treat others with respect.
- x Be ready to leave.
- x Listen attentively
- x Have ID/Zpass ready
- x KYHFOOTY - Keep Your Hands, Feet & Other Objects To Yourself.
- x Stay in designated area.
- x Dismissal tag, ID and Zpass ready.

Classroom Expectations

- x Follow directions the first time they are given
- x Treat others kindly
- x Listen when others are speaking
- x Take ownership of actions
- x Be prepared and ready to learn
- x Do your personal best
- x KYHFOOTY - Keep Your Hands, Feet & Other Objects To Yourself.
- x Enter appropriately.
- x Use materials appropriately.

Interventions

Informal Talk: School personnel will talk to the student and try to reach an understanding or agreement regarding the behavior.

Conference: A formal conference is held between the student, one or more school personnel and possibly the parent. Documentation is kept.

Parent Notification: Parent is contacted by phone, journal/passbook, office referral form and/or home visit.

Refocus Time: The student sits out at recess time, goes to a place in his or her own classroom or another classroom to have time to refocus his or her behavior with the intent of being able to rejoin his or her class and effectively participate in the learning process.

Detentions: The student is assigned to specified area with written assignments. Detentions may occur during lunch recess, or during part of the school day.

Student Intervention Team (SIT): Team meets to discuss student behavior and academic concerns.

Behavior Plan: The parent, teacher, social worker, administrator and student confer to develop a plan, including a point and/or step plan to effect student behavior change.

Counseling: Behavior management assistance will be sought as needed for students and families.

Crisis Team/Police Called: Crisis stabilization assistance will be sought when a student is injurious to self or others.

Behavior Support Classroom (BSC)

The BSC is intended as an alternative to out-of-school suspension. The BSC is a support classroom on campus for disruptive behaviors that interfere with the learning of others. Students can come here to cool down, or 0.004 Tw 2.04 Tmer 0.7 (o) lasBe

- x The car lanes are for loading and unloading students in and out of cars only. Parents wanting to park and walk to the gate to pick up a student(s), may do so using the parent parking lot. Students should be waiting for the parent at the Pink Gate. No parents are to park and walk to get students in the cafeteria parking lot. Neither students nor parents are permitted to walk or run in front of cars within the car lane area. Cars in drive through lane are not permitted to cut in front of cars in the drop off/pick up lane.
- x For the safety of students, parents, and staff, please refrain from being on your phone while in our parking lots.
- x As a reminder, ARS 1507 protects all public school employees against any form of abuse. WESD fosters an environment of professionalism and respect for everyone.